

# Auxiliary President Circle of Excellence Criteria

Must be submitted by April 30, 2025, to Angie Prill, Department Jr. Vice President

**1) Growth in membership:**

- a) Auxiliary must be 97%-plus by May 25, 2025.

**2) Comply with Bylaws and follow-through:**

- a) Financial and membership standing (copy of Apr-June 2024 audit) submitted to Post Commander Yes    No  
Auxiliary is bonded by August 31, 2024 Yes    No
- b) Installation reports received in MALTA or Department office by July 15, 2024 Yes    No
- c) All tax liabilities, 990N and 199N filed/completed by October 15, 2024 Yes    No
- d) Auxiliary Officers' dues paid by December 31, 2024 Yes    No

**3) Communication:**

- a) The Auxiliary MUST communicate with your membership at least quarterly in one or more of the following ways: email, mail, phone, website, Facebook, newsletter or e-newsletter \_\_\_\_\_

**4) Training:**

- a) You, as President, attended a School of Instruction or Training Sessions at a District or Department event? Yes    No
- b) Your Auxiliary had a School of Instruction/training event on programs and organizational knowledge (e.g., Bylaws/Ritual/Booklet of Instructions)? Yes    No

**5) Programs Participation:**

- a) Did your Auxiliary participate and report in all National Programs? Yes    No
- b) Please enter the month at least one report was sent from your Auxiliary to the Department Chairman in the following required programs:
  - i) **Americanism:** \_\_\_\_\_
  - ii) **Hospital:** \_\_\_\_\_
  - iii) **Veterans & Family Support:** \_\_\_\_\_
  - iv) **Another program:** Program name: \_\_\_\_\_
- c) Did your Auxiliary pay all required programs donations? Yes    No

President's Name \_\_\_\_\_ Auxiliary \_\_\_\_\_ District \_\_\_\_\_